



## PALO ALTO HOUSING ELEMENT WORKING GROUP

**THURSDAY MAY 6, 2021**

Virtual Meeting  
5:30 PM to 8:30 PM

### AGENDA

\*\*\*\*BY VIRTUAL TELECONFERENCE ONLY\*\*\*\*

**[Click Here to Join!](#)**

**MEETING ID: 913 1180 3724**

**PHONE: (669)900-6833**

Pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of Covid-19, this meeting will be held by virtual teleconference only, with no physical location. Members of the public may comment by sending an email to [heupdate@cityofpaloalto.org](mailto:heupdate@cityofpaloalto.org) or by attending the Zoom virtual meeting to give live comments. Instructions for the Zoom meeting can be found on the last page of this agenda.

#### **Call to Order 5:30 PM**

- Roll Call

#### **Welcome and Introductions 5:35 PM – 6:05 PM**

#### **Presentation and Discussion 6:05 PM – 8:15 PM**

- Brown Act Introduction
- Housing Element 101
- Working Group Process
- Election of Co-Chairs
- Next steps and assignments for next meeting

#### **Oral Communications/Public Comment 8:15 PM – 8:30 PM**

- Three (3) minutes per speaker

#### **Adjournment 8:30 PM**

\*Times listed above are estimates and may change.

**Members of the Public may provide public comments to teleconference meetings via email, or by teleconference.**

1. **Written public comments on the Palo Alto Housing Element Update** may be submitted by email to [heupdate@cityofpaloalto.org](mailto:heupdate@cityofpaloalto.org)
2. **Spoken public comments using a computer** will be accepted through the teleconference meeting. To address the Working Group members, click on the link below for the appropriate meeting to access a Zoom-based meeting. Please read the following instructions carefully.
  - A. You may download the Zoom client or connect to the meeting in-browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
  - B. You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
  - C. When you wish to speak on an agenda item, click on “raise hand”. The moderator will activate and unmute attendees in turn. Speakers will be notified shortly before they are called to speak. The Zoom application will prompt you to unmute your microphone when it is your turn to speak.
  - D. When called, please limit your remarks to the time limit allotted.
  - E. A timer will be shown on the computer to help keep track of your comments.
3. **Spoken public comments using a smart phone** will be accepted through the teleconference meeting. To address the Council, download the Zoom application onto your phone from the Apple App Store or Google Play Store and enter the Meeting ID below. Please follow instructions B-E above.
4. **Spoken public comments using a phone** use the telephone number listed below. When you wish to speak on an agenda item hit \*9 on your phone so we know that you wish to speak. You will be asked to provide your first and last name before addressing the Board. You will be advised how long you have to speak. When called please limit your remarks to the agenda item and time limit allotted.

ADA. The City of Palo Alto does not discriminate against individuals with disabilities. To request accommodations, auxiliary aids or services to access City facilities, services or programs, to participate at public meetings, or to learn about the City's compliance with the Americans with Disabilities Act (ADA) of 1990, may contact 650-329-2550 (voice), or e-mail [ada@cityofpaloalto.org](mailto:ada@cityofpaloalto.org). This agenda is posted in accordance with government code section 54954.2(a) or section 54956. Members of the public are welcome to attend this public meeting.